

Weybourne Parish Council

DRAFT MINUTES of the Monthly Parish Meeting held on

Wednesday 1st April 2026, 7pm in the Village Hall.

(A large print copy of these minutes can be obtained from the Clerk on request)

Present: Penny Taylor (Chair), Charlie Harrison, Michelle Allard, Martin Brown, Neil Buxton and Dan Futter (Clerk & RFO)

Also present: Four member of the public and the District Councillor.

1. (a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.

Cllr Taylor read out statement. No issues.

- (b) To receive and consider apologies.

Apologies received from Cllr V Stubbs, Cllr N Stubbs and Cllr Woodhouse and all accepted.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.

None.

2. Minutes

To approve the draft minutes of the meeting held on 4th March 2026.

It was **agreed** by all in attendance to approve the draft minutes for 4th March 2026.

3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.

A resident spoke about their response to the PJA 147 parking restrictions along Beach Lane, as they wanted to be transparent with their response. They stated they feel quite strongly about this and currently it is an informal consultation, so just looking for feedback, so they have fed back with their concerns regarding double yellow lines and the parking situation. The resident's response was distributed to all councillors prior to this meeting. The District Councillor stated they will find out when the formal consultation will be. Cllr Taylor thanked the resident for addressing their response in person plus sending their response to us prior to this meeting.

- (b) To receive reports from local groups

None.

- (c) To receive reports from the County Councillor, District Councillor and Police.

The District Councillor has referred the campervan issues to the Police and Environmental Protection. NNDC have already contacted the Parish Council previously stating that they will deal with the fly tipping in this area. Food waste collections start in February next year. It has been confirmed there will be three unitaries, which was a government decision. NNDC has donated £50K to the North Norfolk food bank, with the nearest one being in Holt. Information will be added to the newsletter from the District Councillors previous report, with the Clerk to complete. Fakenham Connect Office is now shut. Vodafone have completed some upgrades to masts serving Wells, Cromer, Melton Constable, Stalham and North Walsham, though doesn't seem to improved signals for Weybourne. Cllr Taylor stated that the signal seems to have got worse in the area. The District Councillor stated they were disappointed with Vodafone's responsiveness. A new County Councillor will be elected this year and the current District Councillor will be with us until the end of March 2028. The Clerk to investigate regarding what assets NNDC and the County Council currently take responsibility for within the village.

4. Planning

- (a) To consider planning applications received since the publication of the agenda

None.

- (b) To receive updates on the Methodist Church becoming an Asset of Community Value

Cllr Buxton stated that All Saints Church has made a revised bid for the full asking price, which is £140K. The Parish Council have supported that bid with a letter, which went through at the same time. All Saints Church have heard from the selling agent, who have stated that the Methodists would like to hold fire until the end of the moratorium

period which will be in early May, and then decide. There is no obligation on behalf of the Methodist Church to sell at that point. Cllr Buxton confirmed there is another interested party who is an individual buyer. The District Councillor to contact Eastlaw for any further information.

The District Councillor to send around some information regarding reducing light pollution from the National Landscape.

The District Councillor left the meeting at this point.

5. Highways & Footpath matters

(a) To receive updates on verge cutting

The Clerk read out the following from Cllr V Stubbs - Verges has had one cut. No Mow regime will begin in May.

(b) To receive updates on the Beach Lane Car Park

The Clerk read out the following from Cllr V Stubbs – ‘If the Parish Council wants this plan to go ahead, it is essential that it responds to the Consultation – otherwise the objections will carry the day by default. We should also encourage individuals who support it to respond’. The Clerk to add relevant information to both the website and Facebook.

(c) To receive updates on a slow sign on Beach Lane

It was confirmed that the signs are ready.

(d) To receive updates on the Springfield Close street lamp

Cllr Taylor stated that the vegetation around the lamp is not on the resident’s land, so she will speak to a local contractor about removal.

(e) To discuss the streetlighting enquiry on Holt Road

It was **agreed** that all in attendance opposed to having another streetlight in this area. This is because of avoiding increasing artificial light in a dark skies area and the cost. The Clerk to respond accordingly.

The Clerk to escalate further with Highways regarding the white lines on Holt Road.

The Clerk to contact the Streetlighting maintenance contractors regarding Temple Drives streetlight (maybe addition of a visor) and the possibility of changing times on the streetlight timers.

(f) To receive updates on both VAS

One of the present residents agreed to collect both VAS from Westcotec. They will liaise and drop these off to Cllr Harrison.

(g) To receive updates on the signposting from the village to Sheringham

The Clerk stated that confirmation to proceed further has been received from the Parish Partnership. The Clerk to contact the County Councillor who agreed to pay 50% of the fee alongside Norfolk CC.

(h) To receive updates on the play area signs

No updates. The Clerk to chase up.

(i) To receive an update on the Community Speedwatch group

Cllr Brown stated that at the last Speedwatch at Spring Close no vehicles were reported. The next Speedwatch to take place at the nearby Muckleburgh area.

(j) To receive updates on the Summer Litter Picks

Cllr Buxton stated that this is all planned, equipment has been booked and a piece has been added to the newsletter. The Village Hall has been booked for each litter pick with dates shown in the newsletter.

(k) To note the Parish Partnership 26/27 funding

This has already been covered in section 5 (g).

(l) To discuss any outstanding highways issues

None, apart from the Clerk to escalate further regarding the white lines issue on Holt Road.

6. Cemetery & Churchyard matters

(a) To receive updates on trees

The Clerk read out the following from Cllr V Stubbs – ‘The PCC has agreed to us planting a Crab Apple and I have obtained a small sapling free of charge, which I will plant as soon as I am able to.’

Cllr Buxton stated that residents have stated to him that the churchyard currently looks lovely since our current contractor has been completing the work.

(b) To receive any updates on outstanding cemetery and churchyard issues

None.

7. Windfarm Developments

To receive updates regarding the offshore wind developments

None.

8. Finance

(a) To note the bank reconciliation and the accounts summary to –

- I. 23 February 2026**
- II. 23 March 2026**

The bank reconciliation and the accounts summary were noted with no issues for the 23 February. The Clerk couldn't complete the bank reconciliation for March as the statement hasn't been received.

(b) To approve the following invoices for payment:

I.	D Futter	Salary for March & OT	£ 531.38
II.	D Futter	Expenses for March	£ 35.49
III.	Npower	Streetlight electricity (Feb)	£ 123.59
IV.	Nathans Garden Serv	3mths Cems Maint/hedge cutting/gate	£ 1,655.00
V.	Cozens	Streetlighting Maint	£ 30.00
VI.	WVHMC	Newsletter financing 26/27	£ 500.00

The six invoices/payments were **approved** for payment.

(c) To approve payment of invoices received since the publication of the agenda:

None.

(d) To note payments made since the last meeting

I.	ICO	Data Protection Fee	£ 52.00
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The payment was noted. Cllr Taylor did not receive the posted cheque for this payment to be signed off, so the Clerk to write a new cheque to be signed off at the end of this meeting. The posted cheque to be cancelled.

(e) To receive updates on obtaining banking online services

The Clerk stated that the mandate form has not been received via the post, so has some further information to look over and get this chased up.

9. Harry Dawson Playing Field

(a) To receive progress updates from the HDPF working party

The Clerk read out the following from Cllr V Stubbs – 'Quotes have now been received and I will complete the form which will allow the release of the funds.'

(b) To receive updates on the weekly inspections

Cllr Harrison stated that the swings need pigeon protection. The Clerk to contact the resident regarding the pigeon spikes to be placed. Cllr Buxton to complete the inspections for April and Cllr Brown to complete them for May. The Clerk to contact another local contractor regarding possible ongoing work at the playing field.

10. Allotments

(a) To receive the allotments co-ordinators report

Cllr Brown stated the raised beds collapsed in places, and he has spoken to a couple raised beds tenants regarding how bad the collapse was. Cllr Taylor stated that Cllr N Stubbs has completed a health and safety risk assessment for the current structure of the raised beds. Cllr Brown has an updated quote from a local contractor regarding the raised beds work, and has stated will need to apply for a grant. Cllr Brown to contact both the Windfarms company and the District Councillor in regards to potential grants. Cllr Brown has strimmed the side of the path but needs some work with a bush cutter.

Cllr Taylor read out a response from Cllr N Stubbs – 'I got the chance to look at the raised beds last week. If the rotten sections can be reinforced with wooden brackets and metal spikes then I think the risk would be reduced to acceptable levels. This will only be a temporary fix and they should certainly be replaced as soon as possible. This is based on my risk assessment, which scored 3 out of 5 for severity of risk and 2 out of 5 for likelihood of risk, defining it as a moderate risk. To minimise risk, no one should put extra strain on the timbers, for example, sitting or standing on them'. The Clerk to obtain a copy from Cllr N Stubbs for Council records. Cllr Brown to draft a disclaimer, and when approved, then this will be signed off by the relevant raised bed tenants.

(b) To confirm the tenancy rise fees for 26/27

It was confirmed that there will be no fee rises for 26/27

11. Biodiversity

To receive any further updates on bio-diversity

The Clerk read out the following from Cllr V Stubbs – 'I will install the Churchyard Conservation Scheme markers in the churchyard as soon as I am able to'.

12. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

Report sent around to all prior to the meeting.

(b) To discuss the next newsletter topic

Cllr Buxton stated information regarding litter picks has already been added to the newsletter. Information regarding the Annual Council Meeting in May to be read to the newsletter. The Clerk to send some information regarding contacts etc. from the District Councillor.

13. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Allard stated that the Easter Egg will go ahead on Sunday. Craft Fair in April and Table Top sale in May.

14. Governance

(a) To receive updates on a Parish Council logo

The Clerk stated that a few people in the art class are going to get something completed for us.

(b) To receive the membership quotes for 26/27

It was **agreed** to renew membership with Norfolk ALC.

(c) To discuss any changes to the draft APM agenda

The Clerk distributed last years APM agenda in the meeting. All **agreed** to no changes.

The Clerk to contact the Police representative to invite them to this meeting and to make sure the agendas go out to all the local groups.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

It was stated that the Village Halls AGM will be on the 18th May.

16. To confirm the date of the Annual Parish Meeting and the Annual Council Meeting being Wednesday 6th May 2026; starting from 6.30pm onwards

Meeting confirmed. There being no further business, the Chair closed the meeting at 8.53pm.