

Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 5th February 2025, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)**

Present: Penny Taylor (Chair), Val Stubbs, Robin Woodhouse, Charlie Harrison, Martin Brown, Nick Stubbs, Michelle Allard, Wayne Shields, Neil Buxton and Dan Futter (Clerk & RFO)

Also present: The District and County Councillors and four members of the public.

- 1. (a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

None

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

The District Councillor entered the meeting.

2. Minutes

To approve the draft minutes of the meeting held on 4th December 2024

Minutes approved. Cllr Taylor signed off.

Cllr Woodhouse entered the meeting.

3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

None.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

The County Councillor stated that his report was sent around prior to this meeting and read out some information regarding the most recent information regarding the Devolution over Norfolk and Suffolk. This is very early days but authorities will ultimately be replaced over a larger area. The likelihood would be no change to Parish Councils. Parish Councils will be offered a briefing on this subject and the County Councillor will keep us updated. The District Councillor stated that there will be briefings over the County on the 18th and 25th February.

There is a judicial review on a larger recycling centre in Sheringham, which will be updated on.

The District Councillor stated that we will have the eco-loo ongoing for now, and this has been emptied twice since Christmas. As stated previously NNDC have stated that they will help us with funding enquiries etc. for potential new toilet facilities. Anything new to be added to the Local Plan review then contact the District Councillor, who stated they are happy to go over the plan with us.

Both the County Councillor and the District Councillor left the meeting.

4. Toilets

To receive updates regarding the toilet facilities

It was confirmed that an extraordinary meeting will take place on Monday 24th February 2025 to discuss this matter in more detail.

5. Planning

To consider planning applications received since the publication of the agenda

None.

6. Neighbourhood Plan

(a) To receive updates from the NP Committee

Cllr Brown stated the minutes from the NNDC meeting was sent around to all. Following this meeting the next stage suggested would be regarding 'call for sites', which will need to be looked into further. Cllr Brown to investigate.

(b) To receive updates on finding a consultant

Cllr Buxton stated NNDC mentioned a company that worked previously with Blakeney, Holt and Corpusty regarding an independent review of their drafts. Cllr Buxton to investigate further, then will shortlist and proceed with interview process. All happy with this.

(c) To receive updates on applying for grants

Cllr Brown to investigate further.

7. Cemetery & Churchyard matters

(a) To receive updates on trees

It was stated that a resident will help remove the tree trunk in the churchyard free of charge. The current contractor has completed some further work around this. The Clerk stated we will get no help from our insurers.

Cllr Taylor stated that the current contractor has finished cutting the hedges at the cemetery and has built a container nearby the shelter for a compost heap. Notices will be placed at the cemetery regarding the relevant bins. Again, residents have stated a lot of improvements with the current contractor regarding the cemetery and the churchyard.

It was stated that birders are parking outside the cemetery again and relevant councillors will speak to the Highways Officer on his visit regarding this ongoing issue.

(b) To receive updates on the current plans

No updates.

(c) To receive any updates on outstanding cemetery and churchyard issues

Cllr Harrison stated that the felt roof will be completed this month. Cllr Woodhouse has placed the padlock and will give the number to the Clerk post meeting.

8. Windfarm Developments

To receive updates regarding the offshore wind developments

Cllr V Stubbs stated that Hornsea 3 should be departing the area soon. Next will be Equinor, who has applied for two extensions, which are Sheringham Shoal and Dudgeon Windfarms. They have applied to have them consented together, which is what we were pushing for as it will be a shorter timeframe with less disruption.

9. Finance

(a) To note the bank reconciliation and the accounts summary to –

I. 23 December 2024

II. 23 January 2025

The bank reconciliations and the accounts summaries were all noted.

(b) To approve the following invoices for payment:

I.	D Futter	Salary for January	£ 475.20
II.	D Futter	Expenses for December & January	£ 127.58
III.	Play Inspection Co	Annual Outdoor Inspection	£ 132.00
IV.	WVHMC	Hall hire (Dec)	£ 20.00
V.	Nathans GS	Cemetery & Churchyard maint (2mths)	£ 850.00
VI.	CE Williams	Allotment tenancy refund (duplicate)	£ 35.00

The six invoices/payments were **approved** for payment.

(c) To approve payment of invoices received since the publication of the agenda

I.	Nathans GS	Fallen tree work plus green waste disp	£ 405.00
II.	ICO	Data Protection Fee	£ 40.00

The two invoices/payments were **approved** for payment.

(d) To discuss the precept for 25/26 following changes to the district taxbase

It was **agreed** that with the changes to the district taxbase that the precept will rise from the original confirmed amount of £21,717.00 to £26,050.00. This will not amend any changes to residents' council tax fees from the original amount confirmed.

(e) To discuss moving the finances from chq payments to online payments

It was **agreed** that the Clerk can move forward with investigating this further.

(f) To receive updates on the electricity company change

The Clerk stated that the refund has not been received but has been chased up with Npower. The current bill is showing the £1,943.52 credit but no bill charges so it looks like we haven't used any electricity. Contacted Npower who have stated that we need to get some information from UK Power Networks, so awaiting this information.

(g) To discuss a donation to Thornage Hall.

The Clerk stated that Norfolk ALCs response was that there were no issues sending a donation outside of the area. As confirmed in the last meeting, the Clerk to raise a cheque for £100.00 to be signed off post meeting.

10. Harry Dawson Playing Field

(a) To receive progress updates from the HDPF working party

Cllr V Stubbs stated that we applied for a grant from the Geoffrey Watling Charity for approx. £22K and they have replied stating £3K. This means we are still looking for approx. £20K to pay for the climbing frame and the zip wire. Other grants are being looked into, with some grants only assessable for charities.

Cllr V Stubbs planted up one of the planters and asked for volunteers to move the other planters and the seat into place. We also have further equipment to purchase from the National Lottery Grants for All Fund and also further refurbishment and installation work to be completed so further working parties will be needed in the Spring. Regarding the sign planters, we will need extra help with these and this will be added to the Newsletter.

(b) To confirm Cllr Taylor to complete the weekly reports for February and to receive the weekly reports for December and January

Confirmed that Cllr Taylor will complete the weekly reports for February.

Cllr Harrison reported the wear at the bottom of the posts, caused by the strimmer as the grass is cut around them. The Clerk to investigate what can be purchased but if no alternatives then will go with the spraying solution.

11. Highways & Footpath matters

(a) To receive updates on verge cutting

None

(b) To receive updates on the Community Speedwatch

We now have over six volunteers to proceed further for applying for the Community Speedwatch. The Clerk to move forward with our application.

(c) To receive updates on the new dog bin for Station Road

Awaiting confirmation from Highways to place bin. The Clerk to chase.

(d) To receive updates about a footpath from the village to Kelling

Will be discussed further with the Highways Officer at his visit.

(e) To receive updates on the signposting from the village to Sheringham

Deferred to the next meeting. The Clerk to contact the County Councillor on an update.

(f) To discuss any outstanding highways issues, including items to pass onto the Rangers

Responsibility of grit bins to be asked at the Highways Officer meeting.

The layby at the top of Station Road is very muddy, and can not get a wheelchair around this area. The Clerk to contact Highways.

The pavement work completed on Station Road looks better but the work has left huge ruts in the verge. The Clerk to contact Highways.

The meeting with the Highways Officer will be on the 13th February, with a few councillors attending. It was confirmed that nothing else to be added to Cllr Browns list.

12. Allotments

To receive the allotments co-ordinators report

Cllr Brown stated that the moles issue is being dealt with. The hedge has been cut, and all looking good.

13. Biodiversity

To receive updates regarding bio-diversity

Cllr V Stubbs stated further work on the garden at the Village Hall will take place plus the sensory garden at the playing field will improve biodiversity. Any data collections will now start from the Spring onwards.

14. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

The report was circulated to all councillors prior to the meeting.

(b) To discuss the next newsletter topic

The Holt banking info to be added to the upcoming newsletter. It was confirmed the Parish Council will donate £100 to the newsletter costs etc from April 2025. The Clerk to complete some information for the following newsletter regarding the Speedwatch, by the 1st March.

15. Weybourne Community Fund

To receive the Weybourne Community Fund report

CLlr Woodhouse stated that the Christmas dinner was fully attended and went well, and also the children's party went well.

16. Governance

a) To receive updates on transferring email addresses to gov.uk

Ongoing to phase over to gov.uk email address. Few of the councillors have completed this and the Clerk to find out if the current passwords are still valid.

b) To receive updates on the Methodist Church becoming an Asset of Community Value

No updates. The Clerk to chase up.

c) To receive updates on the defibrillator grants

The British Heart Foundation grant only provide funds for completely new defibrillators with areas that do not have this facility. The Clerk to investigate further.

17. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

Regarding the correspondence from Norfolk Location regarding Weybourne Beach filming etc. It was stated that NNDC would have the control over this and we wouldn't as a Parish Council.

Regarding the Norfolk ALC voting enquiry, it was **agreed** that the Clerk will respond stating we need more information to move forward with this.

18. To confirm the date of the next Parish Council Meeting being Wednesday 5th March 2025

Meeting confirmed.

There being no further business, the Chair closed the meeting.