

Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 4th December 2024, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)**

Present: Penny Taylor (Chair), Val Stubbs, Robin Woodhouse, Charlie Harrison, Martin Brown, Nick Stubbs, Michelle Allard, Wayne Shields and Dan Futter (Clerk & RFO)

Also present: The District and County Councillors and one member of the public.

- 1. (a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies received from Cllr Buxton. Accepted by all.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

To approve the draft minutes of the meeting held on 6th November 2024

Revised minutes approved. Cllr Taylor signed off.

3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

None.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

The Police representative stated that Cllr Brown was in contact regarding the area allotments thefts. The Sheringham allotment thefts prompted a crime survey. The Police representative is currently making his way around the area affected and will contact Cllr Brown in due course to arrange an allotment meeting in the village.

Regarding 20mph through the village, which is covered in the 2004 TRO, the regulations do not normally enforce anyone driving over 20mph but would do on none compliance or collision. Speed cam vans are not used for 20mph but are looking at positions in the village for monitoring purposes. But they will look at data, collision information etc. which would help with speed monitoring. The Clerk to investigate the free training with Westcotec regarding VAS data reports. The Police representative stated for the Clerk to contact a Norfolk Constabulary colleague regarding Speedwatch, where we need to have at least six volunteers to monitor speeding in the village. Training on radar guns etc. would be given. The Clerk to look into this and will be added to January's newsletter. The Clerk to contact Kelling PC to see if they would like to join us regarding the Speedwatch.

The Clerk to chase up Highways regarding organising a site visit with councillors.

The Police representative stated that the SNAP meetings are changing at a district level and will contact us when this has changed.

The District Councillors report was sent to all prior to the meeting. Blakeney Surgery has been approved. There is a relevant Ofcom coverage checker to complete regarding the mobile phone coverage. Revisions to the new Local Plan are out to public consultation until 18th December.

Regarding the toilets the two Portaloos are now gone, with the District Councillor to chase up NNDC regarding any possible help and advice. The Clerk investigating the land at the village hall with the relevant solicitors and will make contact with both Norfolk ALC and Happisburgh PC on any further advice etc.

The County Councillors report was sent to all prior to the meeting. The Norfolk CC's budget is out for consultation, with the budget getting more and more difficult. There are meetings regarding the devolution, the devolved governance of the county possibly combining Norfolk and Suffolk councils. In the review for Local Government no decision has been made regarding this county. Possible announcement in the new year but will get back to us when more is known.

Cllr V. Stubbs chased up enquiry for the sensory garden funds, which the County Councillor will investigate further.

The District and County Councillor left the meeting at this point.

4. Toilets

To receive updates regarding the toilet facilities

Discussed earlier in meeting.

5. Planning

(a) To consider planning applications received since the publication of the agenda

None.

(b) To receive updates on a written representation regarding the Local Plan Consultation

Cllr V Stubbs to complete this.

(c) To discuss having an information board at the windmill

Cllr Brown stated as the windmill history was in the planning application it would be great to see the history displayed somewhere. The Clerk to send a letter to the residents of the windmill suggesting it would be something the Parish Council would like to see displayed.

6. Neighbourhood Plan

(a) To receive updates from the NP Committee

Cllr Brown is trying to set up a meeting with NNDC, and relevant information has been sent around. The initial form has been sent into NNDC regarding designation of area.

(b) To discuss finding a consultant

Need a response regarding the designation of area before proceeding to finding a consultant.

(c) To discuss applying for grants

A resident to start to investigate relevant grants.

The Clerk to add relevant information onto our website.

7. Cemetery matters

(a) To receive updates on trees

Cllr Taylor stated that post tree felling then tree disposal and filling the hole needs completing. Cllr Taylor stated that Cllr Shields helped clearing the churchyard pathway. Our current contractor will be disposing of the tree by this coming weekend and also has free of charge soil to fill in the hole. The current contractor will charge extra for completion of work.

(b) To receive updates on the current plans

The Clerk, Cllr Taylor and Cllr Harrison to discuss way forward in January.

(c) To receive any updates on outstanding cemetery and churchyard issues

Cllr Harrison stated that the felt roof will be completed soon. Cllr Woodhouse has received the padlock combination lock and will inform The Clerk and Cllr Taylor of the lock number on completion.

8. Windfarm Developments

To receive updates regarding the offshore wind developments

No relevant updates.

9. Finance

(a) To note the bank reconciliation and the accounts summary to –

I. 23 November 2024

The bank reconciliation and the accounts summary were both noted.

(b) To approve the following invoices for payment:

I.	D Futter	Salary for November (inc. backpay)	£ 607.50
II.	D Futter	Salary for December (postdated chq)	£ 475.20
III.	D Futter	Expenses for November	£ 64.54

The three invoices/payments were **approved** for payment.

(c) To approve payment of invoices received since the publication of the agenda

I.	Cozens	Streetlighting maint	£ 30.00
II.	V Stubbs	Langthorns (SG)	£ 48.80
III.	V Stubbs	Holt Garden Centre (SG)	£ 12.99

IV.	V Stubbs	Homebase (SG)	£ 7.00
V.	V Stubbs	Holt Garden Centre (SG)	£ 36.00
VI.	Nathan GS	Churchyard & Cems Maint (inc strim/cut & mole hill issue at All Saints Close)	£ 450.00
VII.	WVHMC	Hall hire (Nov)	£ 20.00
VIII.	Action Play & Leisure	Talkie tubes	£ 2,952.00
IX.	Wave	Water fees (Allotments)	£ 138.38

The nine invoices/payments were **approved** for payment.

(d) To approve regular monthly payments from contractors during December/January period

All approved.

(e) To authorise the draft budget and precept for 25/26

The draft budget was sent to all prior to the meeting. Cllr Taylor and the Clerk went over the budget in more depth.

The draft budget was approved plus the precept was approved for £21,717.00.

(f) To receive updates on the electricity company change

The Clerk stated that we have received credit notes for invoices from September 2023 onwards for the full amounts, and also had zero amount invoices sent for the same invoices. There is a credit of £1,943.52 on our account. The Clerk has asked if we can have the credit amount sent to us.

(g) To discuss a donation to Thornage Hall.

The Clerk to contact Norfolk ALC regarding a Parish Council donating funds to another parish. Depending on their response then the Parish Council agreed to donate £100.

10. Harry Dawson Playing Field

(a) To receive progress updates from the HDPF working party

Cllr V Stubbs stated there has been no working party because of the bad weather, so maybe organise something in January or February. The plants are waiting to go and other items needed will be purchased in the new year.

(b) To confirm Cllr Harrison to complete the weekly reports for December and Cllr Woodhouse to complete the weekly reports for January

The Clerk sent around the revised copy of the report. Take Cllr Allard off list and reallocate. Cllr Taylor happy to take councillors round who have not yet completed this work. The Clerk to email around a revised list.

11. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr V Stubbs stated that the verge cutting has stopped, and the seeds all completed.

(b) To discuss the tenders regarding the new streetlighting maintenance contract

The Clerk stated that we have received one quote back. We are awaiting a quote from the current contractor. It was **agreed** if the current contractors quote is cheaper than the quote received then we carry on with the current contractor.

(c) To receive updates on the new dog bin for Station Road

The Clerk stated that the application regarding the base has been sent to Norfolk CC.

(d) To receive updates about a footpath from the village to Kelling

We have received some positive correspondence from the land owner. To be deferred to the next meeting.

(e) To receive updates on the signposting from the village to Sheringham

Discussed earlier in the meeting.

(f) To discuss any outstanding highways issues, including items to pass onto the Rangers

Station Road has been marked to complete. The Clerk to report the pot hole on Holt Road.

12. Allotments

(a) To receive the allotments co-ordinators report

The Clerk stated that all tenants have paid. Cllr Brown stated that the hedges have been sorted and will complete the grant regarding raised beds moving forward.

(b) To receive quotes for the hedge cutting

Hedge cutting complete.

13. Biodiversity

To receive updates regarding bio-diversity

None.

14. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

The report was circulated to all councillors prior to the meeting.

(b) To discuss the next newsletter topic

Add police speeding to January's newsletter.

15. Weybourne Community Fund

To receive the Weybourne Community Fund report

CLlr Woodhouse stated that the Xmas Children's party is this Sunday and that the older people's luncheon is full.

16. Governance

a) To receive updates on the Weybourne Beck

CLlr N Stubbs stated that the structural engineer confirmed all should be working fine.

b) To discuss the work regarding the War Memorial

The Clerk to investigate further regarding memorial grants for the war memorial restoration. Can get advice from the War Memorial Trust. The Clerk to make the church aware to remove the wreaths and to clean up the memorial of moss as requested by the War Memorial Trust.

c) To receive updates on transferring email addresses to gov.uk

Ongoing to phase over to gov.uk email address.

d) To receive updates on the Methodist Church becoming an Asset of Community Value

The Clerk to complete a form to move this forward.

e) To receive updates on the defibrillator grants

The Clerk to complete the grant application.

17. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

None.

18. To confirm the date of the next Parish Council Meeting being Wednesday 5th February 2025

Meeting confirmed.

There being no further business, the Chair closed the meeting at 21:30.