

Weybourne Parish Council

DRAFT MINUTES of the Monthly Parish Meeting held on Wednesday 2nd October 2024, 7pm in the Village Hall. (A large print copy of these minutes can be obtained from the Clerk)

Present: Penny Taylor (Chair), Val Stubbs, Robin Woodhouse, Charlie Harrison, Wayne Shields, Martin Brown, Nick Stubbs, Michelle Allard and Dan Futter (Clerk & RFO)

Also present: The District Councillor and 3 members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

CLlr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies received from CLlr Buxton. Accepted by all.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

- To approve the draft minutes of the meeting held on 4th September 2024**

The Clerk stated minutes not completely revised and will be approved at the next meeting.

3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

A resident stated that the pathway along Beach Road has many manhole covers at different levels to the pathway, which makes it difficult for wheelchair users. The Clerk handed around photo evidence to councillors. The Clerk will send on the information to the Highways Officer, and CC the County Councillor.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

The District Councillor the report was sent around prior to this meeting. There will be a Beach Road meeting on the 23rd October, where the barrier/road will be discussed. Had some feedback regarding the Maltings transformer, with the Chair of Priory Wood Bungalows being upset about this, but apparently it can not be positioned anywhere else. There is talk about starting a dementia café at The Reef, similar to the one in Fakenham. Benjamin Court is closed with no proposal to reopen, with a campaign meeting next week. Trying to contact local MP regarding discussion around mobile signal and broadband, which will be rescheduled. The District Councillor to send the Clerk a pdf notice on dog fowling to use in the village.

The County Councillor to send over the report post meeting. Regarding the County Council devolved administration, this has now been stopped because of the Government change. The funding for the Sheringham roundabout has been stopped, and Norwich Western Link is under threat of progression. Budgetary side County has £43m to find this year, and this will be explored further in a meeting next week. All statutory services to be provided with savings coming from other areas. There is a link on Norfolk CCs website regarding booking of recycling times, with a telephone service for people with no internet. Regarding the new recycling centre, this has been passed via planning, and currently at the judicial review stage. The County Councillor has funds in the budget regarding playground donation, with CLlr V Stubbs to liaise with the County Councillor. The Clerk to resend information regarding signage from the village to Sheringham.

4. Planning

- (a) To consider planning applications received since the publication of the agenda**

None.

Both the District and County Councillors left the meeting at this point.

- (b) To receive updates on the neighbourhood plan**

Cllr Brown stated that the initial meeting beforehand had good attendance. The information will be gathered and distributed to all.

5. Cemetery matters

(a) To receive updates on trees

No updates.

(b) To receive any updates on outstanding cemetery and churchyard issues

Cllr Harrison to complete the felt roof this month.

The Clerk to contact the relevant family regarding a loose headstone.

6. Beach

To receive updates on any outstanding issues

Cllr Taylor stated we are awaiting correspondence from the District Council regarding the toilets, with the main toilet been padlocked for the last six weeks.

7. Windfarm Developments

To receive updates regarding the offshore wind developments

No relevant updates.

8. Finance

(a) To note the bank reconciliation to –

I. 23 August 2024

II. 23 September 2024

The bank reconciliations were noted for both months.

(b) To note the accounts summary to –

II. 23 August 2024

III. 23 September 2024

The account summaries were noted for both months.

The Clerk to transfer funds for the swings from the savings account to the current account.

(c) To approve the following invoices for payment:

I.	D Futter	Salary for September	£ 456.30
II.	D Futter	Expenses for September	£ 53.17
III.	PKF Littlejohn	External Audit	£ 378.00
IV.	Secret Gardens	Verge cutting/HDPF contract (Sept)	£ 230.40
V.	Cozens	Streetlighting maint (July-Sept)	£ 30.00
VI.	K Carter	Village sign work	£ 378.00

The six invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda

I. WVHMC Hall hire (Sept) £ 20.00

II. P Taylor Expenses – Laminator/pouches £ 29.48

The two invoices/payments were **approved** for payment.

(e) To receive updates on the electricity company change

Ongoing.

(f) To confirm arrangements for the budget meeting

This was confirmed for the 18th November from 6pm onwards at a councillor's house.

9. Harry Dawson Playing Field

(a) To receive progress updates from the HDPF working party

Cllr V Stubbs stated the National Lottery Community Fund offered us £8,181 for the sensory area, which is the full amount that was requested. The Clerk has confirmed payment has been received and we can now purchase the relevant equipment. There will be some working party dates to carry out the work, with fixing holes, painting etc., to be organised in late October/early November. As stated previously the County Councillor will be donating funds for this as well. The Geoffrey Watling grant application needs further information from their response on our other funding, with the working party looking into this further. Their charity trustees meet in early December so should have a response before Christmas. The shelter is in situ with some slight construction issues, with Cllr N Stubbs and

Cllr Brown to look into this. Cllr Taylor stated that a resident volunteered to stain the shed for us, using his own resources. Cllr V Stubbs to write a thank you letter to the Maltings on behalf of the HDPF working party.

(b) To receive quotes for future playground inspections

The Clerk quoted the fees for both the annual inspection and the x3 operation inspections from the current provider. The Clerk tried to get a further two quotes but both companies didn't complete work outside of their areas. The Clerk to contact the play inspectors who deal with Action Play and Leisure and report back to Council. Also to find out from the present provider if we can legally cut down on the inspections per year and obtain the quote accordingly.

10. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr V Stubbs stated they have been cut, and a lot of residents volunteered for raking, with appreciation and thanks from the Council. A resident would like to donate £200 towards the seeds. Cllr V. Stubbs has already ordered some seeds, which are to be completed by the end of October. Our cemetery and churchyard maintenance contractor to put down mole traps at All Saints Green. Notices to be put up. A resident has donated two friendly mole traps to the contractor. Cllr Taylor to make the contractor aware.

(b) To receive updates on the village sign

Cllr Taylor stated there was a good turn out for the unveiling, with the local MP doing a good job. Main concerns from residents are in regards to the brightness of the sign but this will settle when weathered. Cllr Taylor completed a report and sent photos to the press.

(c) To receive updates on a new dog bin for Station Road

The Clerk to chase up enquiry made to Highways.

(d) To receive updates about a footpath from the village to Kelling

Ongoing.

(e) To receive updates on the signposting from the village to Sheringham

The Clerk to resend the information to the County Councillor.

(f) To discuss potential bids for the Parish Partnership Scheme 25/26

The closing date is early December. It was discussed previously regarding the possibility of adding new footpath signage near the new dog bin for Coastal path and more no cycling signs at a better height on Station Road path. The Clerk to chase up the broken post and the white lines with Highways.

The Clerk to find out what can be done regarding bids for slowing down traffic in the 20mph areas.

Cllr Taylor read out an email from Cllr Buxton regarding a resident who would like to take action in regards to resident safety along the Holt Road from where the footpath ends to where it resumes in Church Street. The resident has already spoken to the local MP, but would like the Parish Council to support their case. The Clerk to send on this information to the Highways Officer. The Clerk to ask if the Police can attend the next Parish Council to discuss speed cameras, etc. The Clerk to contact our insurers regarding residents completing work on the highway (removing foliage etc.) from the Maltings to Woodside. The Clerk to chase up the Highways Officer regarding visiting the village.

(g) To discuss any outstanding highways issues, including items to pass onto the Rangers

Covered in (f).

11. Allotments

(a) To receive the allotments co-ordinators report

Cllr Brown stated that all invoices have been sent, with some payments already received. There is no waiting list and all the plots are full.

(b) To note the tenancy fees for the 2025/26 season

We have a six-month notification to inform tenants of these fees, so will be discussed further in the upcoming budget meeting.

(c) To receive quotes for the hedge cutting

Cllr Brown to complete.

12. Biodiversity

To receive updates regarding bio-diversity

Cllr V Stubbs stated that the water vole survey has been completed and there were none found, so this can be proceeded in theory. Need to now apply for a flooding risk assessment permit and a waste permit. Work to be

passed back to Sir Michael Savory, but happy to support. The Biodiversity Policy is completed and up to date, and will be passed onto the Clerk to add to the website. The botanical survey has been completed and come up with 250 plants in total, within areas managed by the Council. Another survey to be completed in the Spring with a repeat survey in August. The Parish Council would like to thank Cllr V Stubbs for all her work on this.

13. Village Hall

To receive the Weybourne Village Hall Management Committee report

Report sent around. It was stated that the water butt to the rear of the village hall is leaking. Cllr N. Stubbs to investigate.

14. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated there is a farmers market this month. The top half of the field is looking good but the bottom half needs cutting, but can not get anyone to do this. Quiz coming up. The Children's Xmas Party and the older people's lunch to go ahead in December.

15. Governance

a) To receive updates on transferring email addresses to gov.uk

The Clerk stated that two councillors have confirmed the transfer. Not using the Gov.UK email address currently but would like to start phasing out the current email address this month. If Councillors are having issues, then do contact the Clerk.

b) To receive updates on the War Memorial Preservation grants

The Clerk stated that the information has been received and will be investigated further.

c) To receive updates on linking Facebook/websites etc

Cllr Brown stated that when we have further information this can be discussed further.

16. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

It was stated to add to the next agenda regarding items for the next newsletter. For the next newsletter the Clerk has sent a piece regarding the new Cemetery and Churchyard Maintenance Contractor and it was confirmed that the following one would be completed by Cllr V Stubbs regarding Dark Skies.

17. To confirm the date of the next Parish Council Meeting being Wednesday 6th November 2024

Meeting confirmed.

There being no further business, the Chair closed the meeting at 8.30pm