WEYBOURNE PARISH COUNCIL

FINANCIAL STATEMENTS

March 2018

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WEYBOURNE PARISH COUNCIL

Notes to Accounts for the year ended 31st March 2018.

1. The Accounts have been prepared for councillors and parishioners.

2. The Annual Returns, meeting the External Auditors requirements, make simple comparisons between last years figures and this years figures under a few general headings and do not provide complete information as do the attached accounts (see sheet 5 for annual return).

3. These Accounts are subject to approval by the Parish Council and External Audit.

4. All the figures on the Income and Expenditure Account exclude VAT which is shown at the end of the Expenditure analysis.

5. Debtors, Prepayments and Creditors are not included in the accounts

6. No creditors have been introduced into the accounts regarding future expenditure which the council is currently considering or has discussed.

7. Further information is available on sheet 4.

INCOME

Precept & Grant	15,815.00
Cemetery	3,432.00
Community Field	200.00
Allotments	414.15
Interest	3.32
Insurance re Churchyard Wall	744.10
NCC Grass Cutting Subsidy	448.27
Refund from Highways P'Ship Scheme	314.76
Refunds from other PCs re PPS & Computer	42.60
VAT Refund	1,641.44
	£23,055.64

EXPENSES

ADMINISTRATION	
Postages, Printing, Stationery & Computer	256.74
Telephone, B'Band, Use of Room	240.00
Travelling	96.00
Hire of Hall	204.00
Insurance	881.52
Audit Fees	150.00
Salaries	4089.78
Subscriptions	481.03
Payroll Services	70.00
Other	105.00
LIGHTING	
Supply of Electricity	587.17
Routine Maintenance	132.12
CEMETERY/CHURCHYARD	
Routine Maintenance	3520.00
Repairs: churchyard wall	758.73
Bin emptying & hire	109.20
HARRY DAWSON PLAYING FIELD	
Routine Maintenance	534.74
ALLOTMENTS	
Water Charges & Mtce	572.29
OTHER	
Dog Bin Emptying	665.60
Grass Cutting	608.00
Vehicle Active Sign – maintenance	180.00
Sundries	143.74
VAT paid	483.44
	£14,869.10

WEYBOURNE PARISH COUNCIL

BANK BALANCES AS AT 31st MARCH 2018

A/C 53821676 – Community Account		13333.81
A/C 93129098 – Business Saver A/C		925.39
A/C 83314197 - Business Saver A/C		4009.26
Less Unpresented Cheques (Community Account)	**	(357.83)
		17910.63

RECONCILIATION

Balance brought forward 1/4/17	9724.09
Plus Cash book receipts	23055.64
Less Cash book payments	(14869.10)
Bank Balances carried forward 1/4/17	**17910.63**

** Unpresented cheques: 100336 £35.00, 100341 £25.00, 100781 £248.69,
100783 £16.00, 100784 £33.14

WEYBOURNE PARISH COUNCIL

NOTES - 31/3/18

(A) Further information:-

1. Borrowing: There are no loans outstanding
2. Tenancies/Leases The Council is a landlord (Community Field)
3. Agency Work: No work has been carried out
4. Advertising & Publicity Advert re PC vacancy
5. Pensions: None payable
6. Section 137: No payments made

(B) Financial Regulations

The Council has recently reviewed its Financial Regulations.

(C) Responsible Financial Officer: The RFO is the Clerk – Mr.P.Bullimore

Agreed (Yes/No)

1. We have approved the Statement of Accounts

2. We have maintained an adequate system of internal control

3. We have taken all reasonable steps to assure ourselves that we have complied with the law, regulations and codes of practice

4. We provide proper opportunity for the exercise of electors rights

5. We have adequate external insurance and take appropriate steps to manage risks

6. We have maintained an adequate and effective system of internal control

7. We have taken appropriate action on all matters raised in reports from Audit

8. We have considered whether any litigation, commitments, events or transactions have a financial impact on the Council and where appropriate have included them in the accounts.