

Weybourne Parish Council

DRAFT MINUTES of the Annual Parish Meeting held on

Wednesday 8th May 2024, 7pm in the Village Hall.

(A large print copy of these minutes can be obtained from the Clerk)

Present: Penny Taylor (Chair), Charlie Harrison, Robin Woodhouse, Val Stubbs, Martin Brown, Nick Stubbs, Michelle Allard and Dan Futter (Clerk & RFO)

Also present: One member of the public

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies from Cllr Shields.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

To approve the draft minutes of the last Annual Parish Council meeting held on 10th May 2023.

It was **agreed** by all to approve the minutes.

3. Chair's Annual Report

Cllr Taylor read out the report for the year. Copies can be requested from the Clerk.

4. To elect the Chair and Vice-Chair

It was **agreed** that Cllr Taylor will be the Chair and Cllr Stubbs will be the Vice-Chair.

5. Annual Reports from District Councillor, County Councillor and Police

No reports.

6. Parish Matters – “You have your say” – an opportunity for members of the parish to speak

A resident asked for the Council's opinion of the Village Hall newsletter. The Councillors stated it's a great service, with the potential to grow in time, and discussed it would be a good idea to ask for donations from local businesses etc. A donation from the Parish Council will be added to our next agenda, towards the cost of printing etc.

7. Finance Statements 2023-24

The Clerk sent around the statements prior to the meeting. The Clerk to add locations to the asset list.

8. To revise Councillors Responsibilities

The Clerk sent around this information prior to the meeting. This was amended in the meeting and the Clerk to update list and send around to all councillors.

9. To confirm all policies, procedures, Standing Orders and Cemetery fees to be reviewed over the coming months

The Clerk explained that over the next few months we need to prioritise review of all policies.

10. Any other business

Cllr Taylor went over the meeting with the cemetery contractor last week, and went over the work they are going to do initially, and moving forward. It was stated that another review with the contractor will be in September but any further issues then this will be brought forward.

There being no further business, the Chair closed the meeting at 7.52pm