

Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 2nd November 2022, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)**

Present: Lyndon Swift (Chair), Penny Taylor, Peter Gallally, Charlie Harrison, Robin Woodhouse and Dan Futter (Clerk & RFO)

Also present: County Councillor, District Councillor and eight members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr L Swift read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies from Cllr R Gallally, Cllr Seago, Cllr Stubbs and Cllr Todd. Apologies accepted by all present.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

To approve the draft minutes of the meeting held on 12th October 2022

All agreed to approve minutes.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

None

- (b) To receive reports from the County Councillor, District Councillor and Police.**

County and District Councillor reports sent around to all councillors prior to the meeting.

Cllr Vardy (County Councillor) stated that the Avian flu in the area is quite prevalent and if any dead birds are found then contact the local council for collection. There are 'Bedroom to Business' free courses in the area. At the moment there is a consultation period for the County Council spending plan, with the budget information on the website. Within Cllr Vardys personal budget trees can be purchased for T&PCs and any information regarding this to contact him. (The Clerk to make Cllr Stubbs aware of this information). Cllr Vardy stated that Equinor does have 1.4m available for community groups and projects. Cllr Swift stated that this has been investigated and it has very specific requirements on what it can be used for.

Cllr Woodhouse entered the meeting at this point.

Cllr Holliday (District Councillor) stated regarding the Avian flu that chickens etc. need to be indoors as of this Monday. The Clerk to make allotments tenants aware of this. Details of the Warm Home grants are on the website. The Planning Service Improvement Review is coming out to the public this month, which Cllr Swift has responded to. Cllr Holliday will chase up the work to be completed at the property on Beck Close, with both the ivy not sorted and the JCB not removed. In regards to Station Roads hedge issue then to proceed further then the property owner will need to be contacted, ask Cllr Holliday for the details. Cabinet discussed about empty homes last week and there will be generated a new role for someone to tackle this issue. The Homelessness Prevention grant will be used to provide homes for the homeless, with the existing premium on council tax remaining. The rats on the beach, been put through to Environmental Protection have said after investigation that there is no infestation and that going forward the bins need to be cleaned regularly.

It was **agreed** to bring section 14 (a) forward –

To discuss Cllr Swifts correspondence to NNDC discussing relationship and lack of dialogue

Cllr Swift read out his correspondence in the meeting. (A copy of this is attached to these minutes).

Cllr Swift confirmed that this will be sent to NNDC as an official complaint.

The County and District Councillors left the meeting at this point.

4. Planning

(a) To consider planning applications received since the publication of the agenda

None

(b) To discuss a future planning application regarding Plot 1 Home Farm development

It was **agreed** to discuss planning application when it is sent from NNDC. The Clerk to respond to the resident enquiring accordingly.

(c) To discuss any bids for the Parish Partnership for 2023/24

It was **agreed** to apply for a bid for gates on Station Roads entry into the village. Closing date is the 9th December.

(d) To receive any updates on affordable housing

No further updates.

5. Windfarm Developments

(a) To receive any updates regarding the offshore wind developments

No report received.

(b) To receive and discuss the representation to Equinor

CLlr Stubbs sent around representation prior to the meeting. It was **agreed** for CLlr Stubbs to move forward with this.

6. Finance

(a) To note the bank reconciliation to –

- i. 22 October 2022

The bank reconciliation was noted.

(b) To note the account summary to -

- i. 22 October 2022

The account summary was noted.

(c) To approve the following invoices for payment:

I.	D Futter	Salary for October	£ 345.00
II.	D Futter	Expenses for October	£ 49.42 (VAT £4.84)
III.	Secret Gardens	HDPF hedge cut	£ 120.00
IV.	Denny's Construction	Cemetery pot hole repair	£ 229.20
			(VAT £38.20)

The four invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda

I.	Secret Gardens	Grass verge cutting – October	£ 160.00
II.	WVHMC	Hall hire – October	£ 20.00
III.	H Sanchez- Villarruel	HDPF work	£ 160.00

The three invoices/payments were **approved** for payment.

(e) To appoint a budget 2023/23 meeting

CLlr Swift to set a date over the next few weeks, with CLlr Taylor, CLlr Todd and The Clerk to attend. CLlr Harrison as standby.

7. Highways & Footpath matters

(a) To receive updates on verge cutting

CLlr Swift stated we are out of season for this now. CLlr Stubbs has put signs up regarding where bulbs etc. have been planted so people do not park on the verges. CLlr Harrison stated that the verges do need cutting for the Winter. The Clerk to contact CLlr Swift next week to get this reviewed.

(b) To receive updates regarding streetlighting grants

CLlr Swift that a resident has enquired when this will happen. Awaiting grant outcome.

(c) To receive updates on planting a new tree in the village

The Clerk to move forward with the potential of planting a tree at Pine Walk.

(d) To receive updates on the footpath to beach sign

The Clerk stated that the sign has been ordered and will be delivered to CLlr Swift.

8. Allotments

(a) To receive the allotments report from the allotments co-ordinator

No report received. The Clerk stated that all invoices have been sent, with some payments already received.

(b) To discuss the allotments co-ordinators response to the tenancy fee rises for the 2023/24 season

Cllr Swift went over our proposal and the allotments co-ordinator's proposal in the meeting.

The overall majority (3 to 1) **agreed** to move forward with our proposal. Cllr Swift to speak with the allotments co-ordinator on this decision.

Cllr Swift stated that the allotments have never looked better.

(c) To receive updates on the allotment path work

Cllr Harrison stated that he is sorting out a digger, mats and materials and this should be sorted by early December.

Cllr Swift stated some signs will need placing diverting people for using this path whilst the work is going ahead.

9. Cemetery matters

(a) To discuss any updates on bench maintenance

Now we have a full list of bench locations etc then the Clerk will contact the relevant contractor for a quote.

(b) To receives updates on the church path pea shingle work

The Clerk to contact the relevant contractor to liaise with Cllr Harrison on moving forward with this work.

(c) To discuss applying to the Churchyard Conservation Scheme

To be deferred to the next meeting.

Cllr Harrison to chase up a response from the diocese in regards to the turkey oak work.

10. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

None.

(b) To receive any updates on the Memorial Garden

Cllr Stubbs sent around information, plans etc. prior to the meeting and Cllr Swift went over the back story. Legally the garden will need to be accessible to all and then there are the issues with maintenance, rubbish etc. for the gardens upkeep. There are some plants already there that are good for biodiversity and some that look pretty but there is also a lot of rubbish to be sorted. There have been good discussions and compromises have been made on what will be kept etc. and on the people being involved. The Bartletts (Norfolk known writers on birds/bees etc.) who will help in regards to picking plants. Bayfield Garden Centre will advise on what plants to put in. Hopefully we get a grant up the value of £2.5K towards this work plus there is £1K in the budget. The Village Hall has been approached about adding a waterbutt on the back, which they have agreed to, and some swift boxes to be added. Within this area there will also be bee hotels, bird boxes with signage for information, and it will help the garden to be low maintenance. It will be pretty with getting as much advice as possible regarding biodiversity. This will need to be completed by March so we can use the funds. Cllr Swift to discuss further with the advisors next week so anyone would like to join them please do.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr Taylor stated no updates from last month.

(b) To confirm Cllr Todd to carry out the weekly playing field inspection from 2nd November 2022 to 7th December 2022

For now, doesn't need to be completed.

(c) To receive updates resulting from the park meeting on 1st November

Cllr Swift, Cllr Taylor, Cllr Stubbs, Cllr P Gallally and Cllr Harrison attended this meeting. We pay for quarterly inspections and over the years the park is getting worse. We have an approx. £40K plus budget and that's without any potential grant funds, which are being investigated. We need to go out to tender for three companies in regards to this work etc. After park investigation it is of the opinion that all equipment to be taken away, start again and if there is anything salvageable then all good. It seems that it will cost as much to repair current equipment then it would do to completely replace. At present we are spending over £100 per month for someone to weed the swings area.

Cllr Swift and Cllr P Gallally tomorrow will go to the park, and unhook swings and any dangerous equipment to add signs stating out of use. The field will still be open for use, but they will not be able to go onto the out of use equipment. There is no intention of selling the field or any development on the land.

The work to be completed by Spring 2023.

(d) To discuss the tender responses to the new maintenance contract starting November 2022

The overall majority (3 to 1) **agreed** for Secret Gardens to carry on with the new contract.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated that there has been a quiz night, will carry on trimming the field and there are plans for Xmas parties for seniors and children.

13. The Beach

(a) To receive any updates on the signage for beach safety

No updates. Clerk to chase.

(b) To receive any updates on campervan overnight parking

No updates. Clerk to chase.

(c) To receive any updates on any other beach matters

No updates.

14. Governance

(a) To discuss Cllr Swifts correspondence to NNDC discussing relationship and lack of dialogue

This was discussed earlier in the meeting.

(b) To discuss a donation to North Norfolk Community Transport

It was **agreed** that a £600 donation will be sent. Cllr Taylor proposed with Cllr P Gallally seconded, will all in agreeance.

(c) To discuss the forthcoming Infrastructure Levy Bill

It was **agreed** to send this email around again and anything to discuss will be added to the next meeting.

(d) To receive updates on advertising for Elections for next year

Elections is on 6th May 2023. Norfolk ALC will support us in regards to councillor advertisement. There are courses for potential applicants, please contact The Clerk for further information. Adverts to be applied in due course.

(e) To discuss the action plan for next year

All **agreed** with the plan, with Cllr Swift thanking The Clerk for producing the plan.

(f) To confirm the dates for 2023 parish council meetings

All **agreed** with the dates.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

None

16. AOB

Cllr Swift stated that we need to think what plans we would like to do for the Coronation next year. He stated that a neighbouring parish council had their village signs repainted recently and maybe this would be something to consider repainting ours for the Coronation. To be added to the budget meeting.

Cllr Swift gave a card and gift on behalf of the parish council to The Clerk for his recent wedding celebrations. (Not from parish council finances).

17. To confirm the date of the next Parish Council Meeting being Wednesday 7th December 2022

The next Parish Council Meeting was confirmed as Wednesday 7th December 2022.

There being no further business, the Chair closed the meeting at 8.41pm