

Weybourne Parish Council

DRAFT MINUTES of the Annual Parish Meeting and the Monthly Parish Meeting held on Wednesday 4th May 2022, 7pm in the Village Hall. (A large print copy of these minutes can be obtained from the Clerk)

Present: Lyndon Swift (Chair), Charlie Harrison, Val Stubbs, Johnny Seago, Penny Taylor, Steven Todd, Robin Woodhouse and Dan Howes (Clerk & RFO)

Also present: Cllr Victoria Holliday, Cllr Eric Vardy, and six members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Swift read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies from Cllr P Gallally and Cllr R Gallally.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Annual Parish Meeting

- (a) To elect the Chair and Vice-Chair.**

It was proposed by Cllr Taylor and seconded by Cllr Todd that Cllr Swift be reelected as the Chair and Cllr R Gallally be reelected as the Vice-Chair. Cllr R Gallally agreed this before the meeting. All agreed.

- (b) To approve the minutes of the last Annual Parish Meeting held on 5th May 2021.**

The minutes were **agreed** as a true record of the meeting.

- (c) Any members of the public like to speak in regards to the Annual Parish Meeting.**

None.

- (d) Any other business.**

The Chair read out the annual report. (Attached to these minutes).

3. Minutes

- To approve the minutes of the meeting held on 6th April 2022.**

Cllr Swift did not agree on the minutes and a revised minutes was given to all councillors. To be approved at the next meeting.

4. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

None

- (b) To receive reports from the County Councillor, District Councillor and Police.**

Cllr Vardy sent around his report to all councillors prior to the meeting and stated that he has been appointed as the Cabinet Member for Environment and Waste at Norfolk CC.

Cllr Vardy stated that the Norfolk Local Cycling Walking Infrastructure Plan is within the early stages of consultation, so they are welcome to comments and this expires on the 30th May 2022. In regards to pushing council for a climate emergency, there is an action plan with Norfolk CC which is a stage higher than an emergency.

Cllr Holliday sent around her report to all councillors prior to the meeting.

Cllr Stubbs to look over the signage at the eco-loo and get back to Cllr Holliday with any issues. NNDC are confirming the appropriate logo with the RNLI, it will then be made and should be installed ahead of the summer season. In regards to the property in Beck Close the enforcement is progressing. The bund on the beach has been moved, it is not contaminated and will be sorted by September. The tractor etc. on the beach is ongoing.

No report from the police this month.

At this point the District Councillor and the County Councillor left the meeting.

5. Planning

(a) To consider planning applications received since the publication of the agenda

None.

(b) To receive any updates from our Local Plan response

Cllr Swift stated that a copy of our parish survey was sent on request from NNDC.

6. Windfarm Developments

(a) To receive any updates regarding the offshore wind developments

Cllr Stubbs sent around her report to all. A good response from the MP was received, so will see if anything happens from this. Doesn't seem to be any room for maneuver on the Hornsea Three or Equinor ones, but will continue to move forward and challenge wherever possible. Equinor has had another consultation and they are preparing their Development Consent Order, which will go to the SoS in June/July, which can take up to two years for any decision.

(b) To note the Equinor drop-in service confirmed for Wednesday 1st June

Equinor will be at the village hall on Wednesday 1st June from 4pm to 7pm as a drop-in service for all residents' questions etc. There will be no presentation within the parish meeting afterwards. Flyers and adverts on social media and the website for publicity.

7. Finance

(a) To note the bank reconciliation to –

- i. 23 April 2022

The bank statement not received by the Clerk so will be added to next month's agenda.

(b) To note the account summary's to -

- i. 23 April 2022

The bank statement not received by the Clerk so will be added to next month's agenda.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for April	£ 345.00
ii.	D Howes	Expenses for April	£ 42.17
iii.	npower	Streetlighting (March)	£ 121.74 (VAT£5.80)
iv.	Gardenaïd	Churchyard & Cems Maint (March)	£ 352.00
v.	Secret Gardens	Grass verge cutting (March)	£ 40.00
vi.	BHIB	Annual Insurance Renewal	£ 667.83
vii.	CAB	Donation	£ 200.00
viii.	Secret Gardens	Grass verge cutting (April)	£ 160.00
ix.	Comm Heartbeat Trust	Defibrillator equipment	£ 408.00
x.	WVHMC	Hall hire (April)	£ 18.00
xi.	Play Inspection Co.	Operational inspection	£ 83.94 (VAT£13.99)
xii.	Norfolk ALC	Councillor training	£ 36.00 (VAT£6.00)

The twelve invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda

None.

8. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Stubbs has contacted the contractor regarding which verges not to cut for No Mow May. Verge edges will be cut and we will see what plants will grow. Seeds have been scattered but we have not had much rain.

(b) To receive any updates on obtaining a replacement SAM2

Our contractor has stated that he doesn't have any contact with Kelling PC. New sign needed more time to set up and will be up and running (recording info) from the beg of May.

(c) To receive any updates regarding streetlighting grants

It was **agreed** that Cllr Todd will complete the grant, with the Clerk sending all relevant information over. Cllr Swift stated that a resident will contact the Clerk about paying £80 towards one of the streetlighting timers.

(d) To discuss the options regarding payment for the electrics on the village hall land

Information was sent to all councillors prior to the meeting. It was agreed to move forward with Option 2.

(e) To discuss signage for Sandy Hill Lane permissive footpath

Cllr Swift stated that this owned by Mr. Hay-Smith and would speak to him about this.

9. Allotments

To receive the allotments report from the allotments co-ordinator

No report received but the Clerk to ask for a report going forward.

Cllr Harrison stated that the quote for the path would be approx. £2K. It was **agreed** that cost wise happy to go up to £3K. Cllr Harrison to move forward with this but won't be able to complete the work until end of July.

10. Cemetery matters

(a) To receive updates on any maintenance matters

The Clerk stated that the contractor has been on leave but had made an extra visit to the churchyard and the cemetery was cut beforehand. The back section was left as the Bee orchids are coming through. Cllr Swift to add a sign to the area in regards to what has been done etc. Cllr Harrison to chase up the contractor on their return in regards to the pea shingle.

(b) To receive updates on the new pagoda and water butt

Cllr Swift stated the pagoda is up and any attachments to be completed over the next few days.

(c) To receive any updates on the work of the turkey oak in the churchyard

Cllr Stubbs had a response from Peter Beer stating that a Faculty application and grant of Faculty is required for any work on the turkey oak. A tree surgeon is required to submit a report on the health of the tree in detail advising on options, with the one likely favoured being for the tree to be pollarded, the reduction of all limbs near to the trunk, from which re-growth may follow if it's a healthy tree. If the tree is diseased, felling would be required, but just leaving a substantial stump would not be approved by the diocese.

It was **agreed** that the Clerk will send over all relevant information to Cllr Harrison so it can be investigated further.

(d) To receive updates on planting a tree in the churchyard to celebrate the Queen's Platinum Jubilee

It was suggested about planting a tree on the verge at Pine Walk/Station Road, with the possibilities of railing and a plaque. It was stated to communicate this information to the residents in the area and adding an information sign there for residents. Cllr Stubbs to liaise with nearby residents.

11. Village Hall

To receive the Weybourne Village Hall Management Committee report

Information was received.

Cllr Swift stated that any councillors not responded to the cinema evening on the 16th May, to please do so.

12. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr Woodhouse stated that the steps need taking down, as stated from the recent report. Cllr Harrison and Cllr Swift to help remove this. Cllr Taylor stated an issue with the playground report regarding the slide which the Clerk is chasing up with the contractor and will report back. For now, need to find out what can be repaired/salvaged and then replace etc. where needed. Cllr Swift to put together wording for an advert for a handyman and also to update the current signs on the park.

(b) To confirm Cllr P Gallally and Cllr R Gallally to carry out the weekly playing field inspection 4th May 2022 and 1st June 2022

Cllr Swift stated that before the meeting both Cllr P Gallally and Cllr R Gallally confirmed to do the weekly inspection.

(c) To receive any updates in regards to funding possibilities and future developments at the HDPF

No updates.

(d) To receive updates on the removal of the slide and the possibility of scrap value

Cllr Harrison stated that the slide has been removed but hasn't gone to the scrap yard yet.

(e) To receive updates on any responses from residents with gates onto the playing field

Cllr Swift stated that a response was sent around to all councillors from the resident, and also, he had spoken to them prior to the meeting. The resident has removed the overhang structure and handle and will not use the gate as an in/out from property. Cllr Swift to liaise with the other resident with the same issue.

13. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated the car boot sale went well and will be an ongoing event. The trees have been planted and the fence is up. The top half of the field hasn't been cut but the rest has been.

14. The Beach

(a) To receive any updates on the signage for beach safety

This was covered earlier in the District Councillors report. NNDC have stated that they are confirming the appropriate RNLI logo to use on the signage and it will then be sent off to be made. No exact timescale on completion, but it should be installed ahead of the summer season. The Clerk to chase up if needed.

(b) To confirm that the bund has been dealt with satisfactorily

This was covered earlier in the District Councillors report.

(c) To receive any updates on any other beach matters

Cllr Swift stated that there are two more hired toilets which don't look good. The Clerk to contact NNDC about this.

15. Governance:

(a) To confirm the agenda for the Annual Meeting on the 18th May

The draft agenda was sent around to all prior to the meeting. All councillors are going to look into potential speakers and to inform Cllr Swift.

(b) To discuss the bowling green land on the asset list

Not an asset for the parish council so will be removed from our asset list.

(c) To receive any updates on the Weybourne working party

No updates until after Summer.

(d) To receive any updates on the Platinum Jubilee Celebrations Party

Cllr Swift stated this is coming along well with the Community Fund, village hall and the Church preparing well. Cllr Swift has the flagpole quotes, which is just under £300, and will order accordingly. Saw Andrew from Kelling PC regarding the beacon who is looking into having the Jubilee information added onto the beacon and in regards to running the beacon then it was agreed that ourselves and Kelling PC will pay half each. The beacon will be lit at 9.45pm. Generator has been sorted for playing music. The lighting at the church for four days (church and abbey) will cost £500, which was agreed to go ahead with. Bunting is on order, to be placed in bus shelter etc. Mugs to be presented on the Sunday and Cllr Swift to put together an advert/poster stating these will be given out to all village residents who are 18 years old and under. Regarding the sale of mugs, it was agreed to charge £7.50 each and start selling these, with advertisement on website/social media etc.

(e) To receive any updates on the removeable flagpole

Covered earlier.

16. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

None.

17. To confirm the date of the Annual General Meeting being Wednesday 18th May 2022 and the next Parish Council Meeting being Wednesday 1st June 2022

The Annual General Meeting was confirmed as Wednesday 18th May 2022 and the next parish council meeting was confirmed as Wednesday 1st June 2022.

There being no further business, the Chair closed the meeting at 8.49pm