

Weybourne Parish Council

DRAFT MINUTES of the Parish Council Meeting held on

Wednesday 6th April 2022, 7.30pm in the Village Hall.

(A large print copy of these minutes can be obtained from the Clerk)

Present: Lyndon Swift (Chair), Ruth Gallally, Charlie Harrison, Val Stubbs, Peter Gallally, Penny Taylor, Steven Todd, Robin Woodhouse and Dan Howes (Clerk & RFO)

Also present: Cllr Victoria Holliday, Cllr Eric Vardy, and five members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Swift read this statement out. No issues.

- (b) To receive and consider apologies**

None. Cllr Seago did not attend.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

To approve the minutes of the meeting held on 2nd March 2022.

The minutes were **agreed** as a true record of the meeting.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

Member of the public addressed stated that the bushes on Station Road have not been cut back, even after the verges were tended to. Cllr Vardy stated he will make a further cut is planned. The member of the public stated that if it doesn't get cut enough back then would it be possible to have a dropped kerb, as this is scratching the side of their car etc. Cllr Vardy suggested that the member of the public contacts Highways department.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

Cllr Vardy stated that his report was sent around to all cllrs prior to the meeting.

The highways consultation paper is online, and worth looking over, with the closing date for responses being the 5th May. The new SAM2 has been delivered to our contractor. Cllr Vardy suggested a promotion of the on-road safety initiatives with a photo etc. for local communications, advertisement etc. Cllr Swift stated that he attended the last parish council meeting at Kelling, and from the result of the meeting it maybe good to possibly share the SAM2 with Kelling, as they do not have a recordable device for speed awareness. Cllr Vardy stated that the cost of movement will need to be looked into including any insurance fees.

Cllr Hollidays report will be sent post meeting. The first responder roadshow is on the 19th April, where they are looking to recruit 5/6 volunteers for each team.

Cllr Todd asked if the Natural England decision is going to affect our area. Cllr Holliday stated it will not affect our area.

(The Clerk to add both the County and District reports to future minutes, website and social media)

Cllr Swift stated that the communications he has been having with NNDC over the last few weeks are still ongoing, with copies of responses etc. being sent to all councillors. Cllr Swift wanted to make it clear to NNDC that we are not stopping fisherman at the beach but that it is just the mess of tractors etc.

Cllr Holliday stated that the section 215 notice served on the property in Beck Close on 1 January, it required cutting back of vegetation and leaving the site in a tidy position. A member of the public stated that the grass was cut but grown back again so Cllr Holliday will look into this further.

The Police cluster newsletter has not been received. Cllr Swift stated that a new Community Policing poster is needed for the notice board. The Clerk to get this updated.

At this point the District Councillor and the County Councillor left the meeting.

4. Windfarm Developments

To receive any updates regarding the offshore wind developments

Cllr Stubbs sent a report to all councillors prior to the meeting.

Following the lack of information available, Equinor have suggested that they can set up displays before the next parish meeting so residents can drop in to ask questions etc. The Clerk to contact Equinor to ask them if they are free for our AGM on the 18th May or if not then our next parish council meeting on the 1st June.

Susan Falch-Lovesey from Equinor is a good contact who is very keen to work with us, and Cllr Stubbs has stated that they would like us to do a wish list on what we want as a council etc., which then can be passed onto Susan.

Cllr Stubbs stated she will chase up a response in regards to Hornsea Three and that it is worth contacting Duncan Baker again in regards to stepping up with the OTN. Cllr Stubbs to contact Duncan Baker.

5. Finance

(a) To note the bank reconciliation to –

- i. 23 March 2022

The bank reconciliation was noted.

(b) To note the account summary's to -

- i. 23 March 2022

The account summary was noted.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for March	£ 345.00
ii.	D Howes	Salary backdated from 1 April 2021 to 28 February 2022	£ 66.00
iii.	D Howes	Expenses for March	£ 42.75
vi.	Norfolk ALC	Annual Subscription 2022/23	£ 181.53
v.	Gardenaid	Churchyard & Cems Maint (Feb)	£ 352.00
vi.	S Todd	Expenses – Jubilee mugs (Running Imp Ltd)	£ 1,216.45 (VAT £202.74)
vii.	S Todd	Expenses – Jubilee mug boxes (Running Imp Ltd)	£ 147.71 (VAT £24.62)
viii.	WVHMC	Donation – grounds maintenance	£ 100.00
ix.	D Howes	Expenses for Cems gazebo (Summer Garden & Leisure Buildings)	£ 1,157.00 (VAT £192.83)
x.	WVHMC	Hall hire (March)	£ 18.00

The ten invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda:

- i. Npower Streetlighting (Feb) £ 115.97(VAT£5.52)

The one invoice was **approved** for payment.

(e) To agree to appoint an internal auditor

The Clerk presented three quotes to council. It was **agreed** to appoint Sonya Blythe as the internal auditor. The Clerk to move this forward.

6. Planning

(a) To consider planning applications received since the publication of the agenda

- i. PF/22/0673 - 36 Pine Walk, Weybourne, Holt, Norfolk, NR25 7HJ
Single storey rear and side extension to single-storey dwelling; erection of detached domestic outbuilding (garden studio); alterations to roof with installation of PV panels; alterations to external materials/finishes

It was **agreed** that the Council approves the application.

(b) To receive any updates from our Local Plan response

Cllr Swift stated that our voice was heard and listened to, and NNDC have taken this aboard. No official response as of yet but Cllr Swift to keep all informed.

(c) To discuss moving forward with the Parish Partnership bid

The Clerk sent the information prior to the meeting to all councillors. It was **agreed** to move forward with the bid and the Clerk to write cheque payment to be authorised after the meeting.

(d) To consider responding to the proposed NNDC (Off Street Parking Places) and Civil Enforcement Order 2022

No response agreed.

7. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Stubbs stated that the first cut has taken place. The area around the bench, with the help of residents, has been scattered and Cllr Stubbs will get this completed when less windy. In regards to the notice board, the Clerk will inform Cllr Stubbs of remaining funds to move this forward. Cllr Stubbs stated there has been good feedback so far.

(b) To receive any updates on obtaining a replacement SAM2

Discussed earlier in the meeting. The Clerk to look into insurance and logistics costs with current contractor in regards to possible sharing of the old VAS with our neighbouring parish.

(c) To receive any updates regarding streetlighting grants

No updates. Deferred to next meeting.

(d) To consider responding to the NCC transport plan consultation

It was **agreed** that councillors will look over the consultation and for any responses to contact Cllr Swift. The closing date for the consultation is 2nd May.

8. Allotments

To receive the allotments report from the allotments co-ordinator

Cllr Swift stated that letters sent out to allotment holders and the cuttings have been cleared. Also looking to cutting back some of the ivy that has grown into the hedgerow. The estimate for the foot path is outstanding.

9. Cemetery matters

(a) To receive updates on any maintenance matters

The Clerk had sent the pea shingle quotes to Cllr Harrison prior to the meeting. Cllr Harrison stated he had spoken to Tony who has not yet finished cutting back the edging. When this is completed then Cllr Harrison will start laying the pea shingle.

(b) To receive updates on a new pagoda and water butt

Cllr Swift stated that this has arrived and thanked Cllr P Gallally in helping with moving this. Cllr Swift stated he knows someone who can put up the pagoda etc. The labour to do this will approx. be £180. The Clerk to send Cllr Swift the email confirmation of what was ordered.

(c) To receive any updates on the condition of the turkey oak in the churchyard

The Clerk stated that a tree surgeon said the tree has to come down to about 15 -20 foot, so this will reduce it to three main trunks with no other work. Then will have to wait to see what grows back, but in general nothing does so in this case it becomes an ivy-covered stump.

The cost for this work and the removal of the debris and timber from site will be £1,165 plus vat.

It was **agreed** to ask the tree surgeon to complete the work for £1,000 but to leave the timber etc on site. The Clerk to contact the tree surgeon.

(d) To receive any updates on the tree work within the churchyard

Cllr Harrison has completed this, apart from the water growth underneath the second tree. Cllr Harrison stated there is another issue on the other side of the Beck, which is not on our land, where there is a tree growing rapidly, and would cause concerns if it fell. Cllr Harrison stated he will approach Hall Park to ask about it being cut back.

(e) To discuss planting a tree in the churchyard to celebrate the Queen's Platinum Jubilee

Cllr Stubbs to look into the possibility of an English Oak, with the possibility of a plaque/railing etc.

10. Village Hall

To receive the Weybourne Village Hall Management Committee report

Information was received.

Cllr Swift stated we need to get some posters up for help with the memorial garden. The budget we have is £1,400. A temporary flagpole is going to cost approx. £300, and it will fit there with no height restrictions. Cllr Swift to get quotes for the flagpole. The village hall has stated we can use a fibre glass boat, to fill with plants etc. Cllr R Gallally to take a photo of the boat and send around to all councillors.

Cllr Swift stated that this needs to be completed in two months. Cllr Todd and Cllr Harrison to speak to their contacts about the work.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr Taylor stated that the hole needs filling where the old bin was and the current bin needs weighing down or fixing. Cllr Swift stated that the bin may need replacing as the bin men have broken the lock. Cllr Swift stated he has a spare bin.

Cllr Swift stated that his contact, who will put up the pagoda, will look over the work that needs to be completed in the playing field. Cllr Swift has suggested to get rid of all of the bark, replace with the matting with grass seed coming through, and to get the current equipment up to specification. All were happy for this work to go ahead.

(b) To confirm Cllr Woodhouse to carry out the weekly playing field inspection 6th April 2022 and 4th May 2022

Cllr Woodhouse confirmed to do the weekly inspection.

(c) To receive any updates in regards to funding possibilities and future developments at the HDPF

No updates.

(d) To receive updates on the removal of the slide and the possibility of scrap value

Cllr Harrison stated that he hasn't gone to the scrap yard yet.

Cllr Swift stated that there is an issue where a resident who has put a gate on their property leading onto the playing field. The Clerk reported this to Planning Enforcement. There is also another property with a gate, so it was agreed that Cllr Swift will write to both residents, stating they can not use it as a gate and also the overhang onto our land is dangerous and will need to be tended to.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated there was a successful quiz night. The fence has been placed and planning to get some further panels and the gate has been put back. The field is to be cut for the Jubilee but some will be uncut for flowers etc. There will be a car boot sale in May. The Easter egg hunt is still going ahead for Easter Sunday.

13. The Beach

(a) To receive any updates on the signage for beach safety

No updates. The Clerk to chase up.

(b) To confirm that the bund has been dealt with satisfactorily

Cllr Stubbs stated that the soil that may or may not be contaminated has been just moved. The Clerk to contact NNDC to investigate further.

(c) To receive any updates on any other beach matters

Cllr Swift stated that he has kept everyone up to date with the correspondence between himself and NNDC, in regards to the tractor/boat issue.

14. Governance:

(a) To receive updates regarding arrangements for the Annual Meeting on the 18th May

Cllr Swift stated we are going to ask Equinor to the annual meeting.

The next meeting on the 4th May will incorporate the Annual Parish Council Meeting, where Chair/Vice-Chair will be elected etc. The Chairs report etc. will take place on the 18th May.

(b) To receive any updates on the Weybourne working party

Deferred to the next meeting.

(c) To receive any updates on the Platinum Jubilee Celebrations Party

Cllr Swift stated that a meeting was held before this meeting, which went well.

(d) To receive any updates on the removeable flagpole

Already discussed previously. Cllr Swift to order any relevant flags.

(e) To review the current asset list

The Clerk to send around what the deeds state about the bowling green. Cllr Swift stated we need to make sure all assets are maintained.

(f) To propose that the PC meetings should start at 6.30pm in future

It was agreed that all future meetings will start at 7pm.

(g) To note the 'Community's Resilience during the Pandemic' plaque received from the Norfolk Lieutenancy

It was noted that we received the plaque and it will be placed somewhere relevant.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

None.

16. To confirm the date of the next Parish Council Meeting

The next parish council meeting was confirmed as Wednesday 4th May 2022.

There being no further business, the Chair closed the meeting at 9.04pm