

Weybourne Parish Council

**DRAFT MINUTES of the Parish Council Meeting held on
Wednesday 3rd November 2021, 7.30pm in the Village Hall.**

Present: Lyndon Swift (Chair), Charlie Harrison, Val Stubbs, Steven Todd, Peter Gallally, Penny Taylor, Johnny Seago and Dan Howes (Clerk & RFO)

Also present: Cllr Victoria Holliday, Cllr Eric Vardy and seven members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Swift read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies from Cllr Woodhouse and Cllr R Gallally. All accepted.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None

2. Minutes

To approve the minutes of the meeting held on 6th October 2021.

The minutes were **agreed** as a true record of the meeting.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

A member of the public stated that the junk yard on Station Road is very overgrown and there is a tree there which is nearly touching the electrical wires.

Cllr Vardy stated that the tree can be cut back free of charge by the electrical company. Regarding the overgrown area, the Clerk to send on the details to Cllr Vardy to investigate further.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

Cllr Vardy (County Councillor) sent around an update to all prior to the meeting. An extra item in regards to the last meeting where Equinor stated about a number of jobs in the area; Cllr Holliday and Cllr Vardy have had a meeting at County Hall in regards to moving this further on.

Cllr Swift stated that it is common knowledge that Holt Hall has been sold to a company that at present only runs care homes and not educational facilities. It was stated by the County Council that its primary function was to be maintained for education. Cllr Vardy stated that he hasn't heard that this has been sold and will keep us updated on any further movements.

Cllr Swift stated at the moment the 'green washing' at County Hall for tree planting would take 40 years which it was going to be 10 years previously. Cllr Vardy stated more could be done and would look into this further.

Cllr Swift stated that within social care there is a worrying decline for workers in care homes etc. Cllr Vardy stated that County Council are being proactive on this issue, that it's been raised at Cabinet and will keep pushing forward with this issue.

Cllr Stubbs stated that County Council have not declared their climate emergency. Cllr Vardy stated that this is happening but not fast enough but there is more to be done.

Cllr Holliday (District Councillor) stated that the RNLI have two signs for the beach that they will put up at their expense. A proposition has gone to the Council to supplement the current loo with a second eco loo, and with a temporary loo to be placed as an extra in the summer months. The current loo is being emptied once a week. Had a meeting with the stakeholders at Equinor in regards to funding that will be available, with the possibility of a concrete project that could be looked at and then went onto the future opportunities for apprenticeships etc. in the area, which will be pursued further.

A good meeting with the Masons Trust, which is an organisation for young people in regards to education. Cllr Vardy can help this in moving forward.

The Police cluster newsletter had been received.

At this point it was **agreed** to move forward the Planning section so the County and District Councillors could be included

7. Planning

(a) To consider the following planning applications

- i. PF/21/2591 - Maltings Hotel, The Street, Weybourne, Norfolk, NR25 7SY
Alterations, extensions and refurbishment including additional roof extensions, to form additional guest bedrooms and staff bedrooms, new commercial kitchen, staff areas, new car park and hard and soft landscaping

It was **agreed** that the Council **opposes** this application on the grounds of parking issues and lighting with the skylights. Also, to keep in line with the Dark Skies agreement.

- ii. PF/21/2684 - The Folly, The Street, Weybourne, Norfolk, NR25 7SY
Demolition of single-storey extension and erection of two-storey extension with glazed link and single-storey extension

It was **agreed** that the Council **opposes** this application on the grounds of lighting which will need to keep in line with the Dark Skies agreement

(b) To consider planning applications received since the publication of the agenda

- i. PF/21/2840 - 2 The Parishes, Weybourne, Norfolk, NR25 7TD
Single-storey rear extension

It was **agreed** that the Council opposes this application on the grounds of overdevelopment within the area.

(c) To discuss any updates on the Parish Partnership 2022-23

No updates but will need to be finalised in December's meeting.

(d) To receive any updates on affordable housing

No updates

Cllr Vardy stated he will inform the Clerk in regards to obtaining a SAM2 for the village that will record speeding figures etc.

At this point the County and District Councillors left the meeting.

4. Windfarm Developments

(a) To receive any updates regarding the offshore wind developments

Cllr Stubbs sent around an update to all councillors prior to the meeting.

Cllr Stubbs stated there is still some issues outstanding so proposed sending a letter to Equinor in regards to us still opposing, for them to push for the Offshore Transmission Network (OTN), concerns in regards to Electromagnetic Fields (EMF) etc. All **agreed** and Cllr Stubbs to put together a letter to Equinor and the MP, and send around the draft beforehand to all councillors.

The application by Equinor has been postponed for six plus months but hopefully this will allow more time to engage with the local communities in person now that restrictions have been lifted.

In regards to the compensation we need to come up with a shopping list of what we want and make proposals. Another consultation has been launched by the Dept for Business, Energy and Industrial Strategy (BEIS) and Cllr Stubbs will look at the consultation and make some responses to send around to all councillors. This needs to be completed by the 23rd November. All **agreed**.

And another consultation to the National Policy Statements (NPS), which provides a planning policy framework to support the transformation of the energy system in achieving net zero. Cllr Stubbs to respond to this consultation by the 29th November. All **agreed**.

The Norfolk Parish Movement (NPM) has now increased to 76 Town and Parish Councils. NPM are encouraging parish councils to urge their County Councillor to take steps to ensure that Norfolk County Council joins The Offshore Electricity Grid Task Force (OffSET) group, as a matter of urgency. Cllr Stubbs to write a letter. All **agreed**. Also, there is a letter to be forwarded onto the Secretary of State (SoS).

We are also in position to comment on other wind farm projects that do not directly impact the village; Norfolk Boreas and Norfolk Vanguard. Cllr Stubbs to look into what representation we can be going forward.

The Clerk to invite the MP to a future meeting.

It was **agreed** that Cllr Todd will take on the financial side.

(b) To discuss writing to Equinor to request that all cables are at least 60m from dwellings

It was **agreed** that Cllr Stubbs will write to Equinor in regards to this request.

5. Finance

(a) To note the bank reconciliation to –

23rd October 2021

The bank reconciliations were noted.

(b) To note the account summary's to -

23rd October 2021

Cllr Stubbs queried the figures for the verge cutting. The Clerk to investigate further and revise October's account summary, to be approved at December's meeting.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for October	£ 339.00
ii.	E.On	Streetlight Electricity (Oct)	£ 82.87 (VAT£3.95)
iii.	D Howes	Expenses for October	£ 69.24 (VAT£4.16)
iv.	National ALC	LCAS registration fee	£ 60.00 (VAT£10.00)
v.	Gardenaid	Churchyard & Cems Maint (Sept)	£ 352.00
vi.	WVHMC	Village Hall hire	£ 18.00
vii.	Play Inspection Co.	HDPF Annual Inspection/Site Visit	£ 168.00 (VAT£28)

The seven invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda:

i.	Secret Gardens	Verge cutting – October	£ 118.00
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The invoice was **approved** for payment.

The Clerk stated a letter from E.On was received in regards to the energy prices rising from the 1st December. The current price is 25.40p per Kwh and will rise to 33.80p per Kwh.

It was **agreed** that Cllr Swift, Cllr Taylor, Cllr Todd, Cllr P Gallally and The Clerk will meet up towards the end of this month for a budget planning meeting.

7. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Stubbs sent around an update to all councillors prior to the meeting.

We are awaiting a decision on the grant application from NNDCs Sustainable Communities Fund. Cllr Swift to push this further with the relevant councillor.

Cllr Stubbs stated that she has some yellow rattle seed to scatter onto the relevant verges.

(b) To discuss way forward with the new street lighting maintenance contract

The Clerk stated that the current contract expires on the 31 December 2021 and that the current contract information was sent around to all prior to the meeting.

Three quotes have been requested. TT Jones (current contractor) confirmed an extension of two years to the current contract with the quote as £47.75 per quarter (excluding VAT) with a RPI increase applied January 2023.

Cozens quoted a three-year contract with fixed prices at £25 per quarter (excluding VAT). Still awaiting Westcotecs quote.

It was **agreed** to wait until December's meeting for the final quote and confirmation of the new contract.

(c) To receive any updates on highways matters

The Clerk stated the quote for the tree work within the churchyard comes to £530. It was agreed that the Clerk with obtain more quotes and it would good to liaise with Peter Beer to move forward.

In regards to Streetlights, Cllr P Gallally to sort out a night visit to look at potential lights that could be switched off. The Clerk to send out a list of all streetlights to councillors.

8. Allotments

To receive the allotments report from the allotments co-ordinator

No report but the Clerk stated that all rental invoices have been sent out with half of the payments been received.

Cllr Swift stated that the raised beds are starting to rot, the payment has been agreed previously and the Clerk to chase this up with Andy.

9. Cemetery matters

(a) To receive updates on any maintenance matters

Cllr Taylor stated that the cemetery is the best it has looked for a long time. The Clerk to contact Gary Wells to find out when the seats/benches can be treated.

(b) To receive updates on a new pagoda and water butt

Cllr Seago to obtain quotes for the new pagoda.

The Clerk to chase Cllr Woodhouse in regards for Cllr Swift to putting up the new signs outside the cemetery.

10. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

This was received by all councillors

(b) To discuss the way forward with the 'Memorial Garden'

Cllr Swift stated that this will be mentioned later in the meeting.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

The Clerk received the report from Cllr R Gallally prior to the meeting.

Cllr P Gallally attended a meeting with the playground inspector, which went well but they look to find out what complies to their standards. The most pressing issue is the slide on the ship which has a large crack, the bark around the swings needs more fill and the bushes nearby the swings need chopping back.

One of the members of the public agreed to chop back the bushes, Cllr Taylor to look into slide alternatives and the Clerk to investigate costs for the correct bark.

(b) To appoint a councillor to carry out the weekly playing field inspection between 3rd November 2021 and 1st December 2021

It was **confirmed** that Cllr Seago will carry out the weekly inspections.

(c) To receive any updates in regards to funding possibilities and future developments at the HDPF

No updates

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

No update.

13. The Beach

To receive any updates on the signage for beach safety

The information on the new signs was sent to all councillors prior to the meeting. Cllr Seago to double check the signs on completion.

14. Governance:

(a) To discuss and make any changes to the revised councillor responsibilities

The Clerk sent this information around to all councillors prior to the meeting. No changes needed.

(b) To receive any updates on the village emergency plan

Cllr Swift went over the emergency planning paperwork but there is a lot missing from this. The Clerk and Cllr Swift to check the current contacts on the current plans including the village hall evacuation plans.

Cllr Swift stated that on the upcoming newsletter there is a section in regards to if you wish to be on the vulnerable persons list.

(c) To receive any updates on a village newsletter

Cllr Swift sent the draft copy around prior to the meeting. The Clerk to look over the past two years of minutes to check if anything has been forgotten. Draft needs proof reading before being sent out.

Cllr Todd stated on the newsletter that we could ask residents for their email address so we could email these going forward.

(d) To confirm the dates for 2022 parish council meetings

It was **agreed** that the annual parish meeting will take place on the 18th May. All other dates confirmed by all.

(e) To consider a donation to North Norfolk Community Transport

It was **agreed** that the donation will be £600. Proposed by Cllr Todd and seconded by Cllr P Gallally.

(f) To discuss the future of Weybourne working party

Cllr Swift stated that it was discussed in the last meeting in regards to having a working party to discuss future issues; such as the memorial garden, village hall, getting funds from Equinor, etc. It needs to be led by the parish council but

definitely needs involvement from the wider community. With a working party they cannot make decisions without this going through a council meeting but members of the public will be able to join this working party.

Cllr Swift, Cllr Todd, Cllr P Gallally and Cllr Stubbs all stated they would like to be involved in this working party.

Cllr Swift stated the information in regards to the working party will be added to the upcoming newsletter.

(g) To discuss the Platinum Jubilee Celebrations Party

Cllr Swift stated that this is something that the parish council does not put on and is normally from an outside group.

Cllr Swift spoken to Cllr Woodhouse briefly prior to the meeting in regards to moving the Community Fund event to the Jubilee weekend.

Cllr Swift stated he is working on the survey responses with help from Cllr P Gallally and Cllr R Gallally. To move forward with this.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

None

16. To confirm the date of the next Parish Council Meeting

The next parish council meeting was confirmed as Wednesday 1st December 2021.

There being no further business, the Chair closed the meeting at 9.25pm