

Weybourne Parish Council

DRAFT MINUTES of the Parish Council Meeting held on Wednesday 3rd March 2021, 7.30pm remotely using Zoom.

Present: Lyndon Swift (Chair), Peter Gallally, Ruth Gallally, Valerie Stubbs, Penny Taylor, Robin Woodhouse and Dan Howes (Clerk & RFO)

Also present: Three members of the public.

1. **(a) To confirm that this Zoom meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately as if in a general meeting.**

Cllr Swift read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies received and accepted from Cllr Andy Crawford, Cllr Charlie Harrison and Cllr Pat Floyd. Apologies also from Cllr Karen Ward (NNDC) and Cllr Sarah Butikofer (Norfolk County Council).

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**
None received.

2. Minutes

To approve the minutes of the meeting held on 3rd February 2021.

The minutes were **agreed** as a true record of the meeting.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

None received.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

No updates from County and District.

The Police cluster newsletter has been received.

4. Windfarm Developments

To receive any updates regarding the offshore wind developments

Cllr Stubbs sent an update to all councillors before the meeting.

Hornsea 3, which was approved in December 2020 and coming ashore at Muckleburgh – Cllr Stubbs stated that in view of the recent Norfolk Vanguard decision, we can look into trying to challenge the decision. Unsure if this is possible, as the issue with the Norfolk Vanguard decision was because the Secretary of State (SoS) failed to take into account the fact that another windfarm will be coming through at exactly the same place in 6 months' time.

Cllr Stubbs to contact both the MP and the SoS on behalf of the council.

Sheringham Shoal and Dudgeon Extensions – at the last meeting we weren't given a clear map showing where the cable route will come in. Cllr Stubbs stated we need to make further objections regarding this issue to Equinor. Cllr Swift stated we need to make a further response in good time for the Spring 2021 consultation taking into consideration all councillors' views with emphasis on pushing forward the Offshore Transmission Network (OTN) alternative. Cllr Stubbs will put together a response on behalf of the council.

- The Clerk will contact Equinor to get an update on the Spring date for the next consultation.

Cllr Stubbs spoke recently to the Norfolk Wildlife Trust (NWT) regarding the issues with the cable potentially going through the woods. They stated that when they worked with Orsted on Hornsea 3 that they did accept NWTs objections and would look into alternatives. Cllr Stubbs to speak to them further to get them on board with our issues.

Cllr Stubbs stated that she will be attending the BEIS next online webinar on 10 March which should give an insight into the current state of government and energy sector thinking.

The Suffolk Energy Action Solutions (SEAS) campaign group – they have made a formal complaint with the Planning Inspectorate about the behaviour of the wind farm developer. Apparently, whilst negotiating compulsory purchase deals this included a clause which stated that land owners could not object to or support groups that did object to cables coming through their land. Cllr Stubbs stated that she appalled by this but doesn't know if this is standard practice or if Equinor have done the same.

Cllr Stubbs to write to Equinor and Hornsea 3 on behalf of the council to find out if this is normal practice. Also, will write to the MP for his input and support.

5. Covid-19

To receive any updates regarding village issues with the ongoing Covid-19 pandemic

Cllr Swift stated there was the article in the EDP about low numbers in the Holt and Weybourne area. Cllr Swift stated that the community spirit and positivity throughout the village has been amazing over the course of the pandemic.

No big issues this month but the car park has been busy with caravans overnight etc. and the police have been to a few properties to send people on or to give out fines etc.

- The Clerk to add ongoing Government information to both the website and social media going forward.

6. Finance

(a) To note the bank reconciliation to –

- 23rd February 2021

The bank reconciliation was noted. Proposed by Cllr R Gallally and seconded by Cllr P Taylor.

(b) To note the account summary's to –

- 23rd February 2021

The accounts summary was noted. Proposed by Cllr P Taylor and seconded by Cllr P Gallally.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for February	£ 339.00
ii.	E.On	Streetlight Electricity (Feb)	£ 74.50 (VAT£3.55)
iii.	D Howes	Expenses/postage/toner for Feb	£ 30.13
iv.	Info Commissioner	Data protection fee renewal	£ 40.00
v.	Wave	Allotments water bill (Sept-Nov 2020)	£ 33.04
vi.	V Stubbs	Expenses – printing costs	£ 10.30
vii.	P Gallally	Expenses – post & board Perspex	£ 24.44 (VAT£3.09)
viii.	Cozens (UK) Ltd	Street light/column replacement	£ 1434.00
			(VAT£239)

All eight invoices were **approved** for payment. Proposed by Cllr P Taylor and seconded by Cllr P Gallally.

(d) To approve payment of invoices received since the publication of the agenda:

- Gardenaid Grounds maint for churchyard and cems for Feb £ 352.00

This one invoice was **approved** for payment. Proposed by Cllr R Gallally and seconded by Cllr P Taylor.

7. Planning

(a) To consider the following planning applications

- PF/21/0198 - Hydrangea Cottage, Holt Road, Weybourne, Holt, Norfolk, NR25 7ST
Single storey rear extension and extension of raised terrace with ramp

It was **agreed** the council **approves** this application but it will need to comply with the Dark Skies agreement.

- PF/21/0457 - Gullies, The Street, Weybourne, Holt, Norfolk, NR25 7SY
Single storey rear extension following removal of conservatory

It was **agreed** the council **approves** this application but it will need to comply with the Dark Skies agreement.

(b) To consider planning applications received since the publication of the agenda

None received.

(c) To receive any updates on affordable housing

Cllr Swift stated the plans for Sheringham will be going in and this will form a template for Weybourne.

8. Highways & Footpath matters:

(a) To receive updates on installation of white lines on The Street and Sheringham Road

The Clerk had been informed that the work had been completed but it has been confirmed by the council that is hasn't been, so the Clerk to chase this up with Norfolk CC.

(b) To receive any updates on the streetlighting replacements

It was confirmed that the lighting column on Sheringham Road outside the church has been replaced, with no issues. The Clerk read out responses from both Norfolk CC and Westcotec regarding the potential alternative of lighting bollards. In short both responses stated that the cost for the lighting bollards would exceed that of the replacement

street lighting columns. This will be deferred to the next meeting to make the decision on replacement of the other three lighting columns going forward.

- Cllr Stubbs asked if the new street lighting columns have a dimmable feature. The Clerk to investigate further.
- The Clerk will also find out what other parish councils do in respect of this ongoing issue.

9. Allotments

To receive the allotment report

No report this month. It was **agreed** that Cllr Crawford will carry on in the background.

Cllr Swift stated that the raised beds will be repaired as soon as possible.

10. Village Hall

To receive the Weybourne Village Hall Management Committee report

The report was received by all Councillors.

Cllr Swift stated that when the village hall reopens it will need our support.

The Clerk to contact the village hall stating that we can help them via our website and via social media.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr Swift stated Cllr Harrison is going to send the report onto the Clerk by the end of this week.

Cllr Swift went over some of the issues from the previous report. There is the ongoing issue with the gate, which the Clerk is going to report again to Norfolk CC.

- Cllr Swift stated we had a tremendous response from the appeal for support on social media. This includes the offer of a shelter being provided by a local business, the provision of a new gate, painting, help with applying for grants and a lot of local support.
 - The Clerk to investigate further with the Playground Inspector regarding the gate specifications.
- The Clerk has all the business addresses in the village, so the council can start putting together a letter to send out regarding fundraising.
- Cllr Swift and the Clerk are attending a webinar at the end of March in regards to fundraising options, guidance etc.
- Cllr Swift confirmed that a local business has completed the work at the bottom of the park to clear that area, which is brilliant.
- It was agreed when the pub reopens, shop etc. that fundraising tubs would be a good addition.
- Cllr Taylor to obtain the information regarding applying for the Tesco token charity fundraiser.

Cllr Swift stated that this is all moving forward well and looking positive.

(b) To appoint a member/s to carry out the weekly playing field inspection between 3rd March 2021 and 7th April 2021

It was **agreed** to appoint Cllr P Taylor. Cllr Woodhouse appointed for next month.

(c) To receive any updates in regards to appointing a working group to consider funding possibilities and future developments at the HDPF

Information shown in 11 (a)

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated that the post for the gate hasn't arrived yet. The Committee will carry on keeping the area tidy.

13. Governance:

(a) To confirm the date of the Annual Parish Meeting

It was confirmed that this will take place before the monthly meeting on Wednesday 5th May at 6.30pm

- The Clerk stated that current legislation states that the annual meeting needs to take place between 1st March and 1st June. Up until the 6th May virtual meetings can be held but after this, we have to take it that face-to-face meetings can commence again. This may change and everyone will be updated accordingly.

(b) To consider a contribution towards the CiLCA training of the Clerk.

It was agreed to support the Clerk with the training with the total cost, at present, at £560. This was proposed by Cllr Taylor and seconded by Cllr Woodhouse. The agreement is that if the Clerk did leave this position during the course of the training then the Clerk would repay the cost to the council on a pro rata basis.

(c) To receive any updates regarding the dead trees issue in Weybourne Caravan Park

No update. Cllr Stubbs to chase up Norfolk CC.

(d) To receive any updates regarding the restoration of the pond on Beach Lane

No updates. Cllr Stubbs to contact the EA and Michael Savory for updates.

(e) To receive any updates regarding the NNDC Tree Planting project

No updates. Cllr Stubbs stated there is no tree planting at present, and this will now need to be deferred to the winter.

(f) To receive any updates regarding the bus shelter lighting

Information was sent out to all councillors prior to the meeting, regarding general costs etc but in the meantime the Clerk has had further information from a local business stating that the solar option would not work from an aesthetics point of view.

(g) To receive any updates on the village emergency plan

No updates but to keep on agenda.

(h) To receive any updates on the village survey

Cllr Swift stated that from the 29th March the survey can be delivered. From early April, groups to start distribution. The Clerk to contact the village hall to ask if they wish to add anything to the survey and if so to have this with us as soon as possible. Cllr Swift to add some information regarding the HDPF fundraising into the survey.

(i) To consider a donation to the Norfolk Citizens Advice

It was **agreed** to defer until the next meeting.

14. Correspondence to consider and respond to the following:

(a) Items received since the publication of the agenda

- A letter from a resident who wanted to pass on their thanks to Cllr Swift for gritting the roads and paths around the village during the recent bad weather. They stated it was much appreciated by the motorists and pedestrians alike and it did not go unnoticed.
- The Clerk to chase up with Norfolk CC regarding the grit bin that is still full of water.
- Regarding the Planning Application Withdrawal of the construction of a 140-metre soil bank at the land adjacent to NNDC car park, Beach Lane, Weybourne.
 - The Clerk to contact NNDC to find out the reasons behind the withdrawal.
- It was **agreed** that Cllr Crawford's request for compassionate leave has been approved.
- Cllr Swift read out a letter of resignation from Cllr Floyd. He thanked her for her years of service to the Council and it was agreed to send flowers and a card from the whole Council.
It was **agreed** for Co-option procedures to move forward for a replacement.
- Cllr Woodhouse stated there are a lot of weeds along the church wall. The Clerk to contact Highways.

15. To confirm date of the next Parish Council Meeting.

The next parish council meeting was confirmed as Wednesday 7th April 2021

There being no further business, the Chair closed the meeting at 9.03pm